

CIRCUIT COURT OF ST. LOUIS COUNTY

Deputy Probate Court Commissioner

The Circuit Court of St. Louis County is accepting applications for the position of a Deputy Commissioner of the Probate Division due to a vacancy.

The Court encourages qualified individuals to apply for the position. The qualifications are the same as a Circuit Judge. The applicant must be licensed to practice law in this state, be at least 30 years of age, be a citizen of the United States for at least 10 years, be a qualified voter of this state for at least the last 3 years and a resident of St. Louis County for at least one year. Article V, Section 21 of the Missouri Constitution. The Deputy Probate Commissioner will be appointed for a four-year term. Section 478.266.2 RSMo.

Application forms may be picked up at the St. Louis County Courts Building, Human Resources Department, Room 151, 105 South Central Avenue, Clayton, Missouri 63105. Applications are also available on the Courts website:
<http://www.stlcourtscourts.com/careers/>

Applications must be completed and filed with the Human Resources Department no later than 5:00 p.m. on **Friday, August 2, 2019**.

The Judge of the Probate Court will select the Deputy Probate Commissioner on **Friday, August 16, 2019**.

TWENTY-FIRST JUDICIAL CIRCUIT

APPLICATION FOR DEPUTY PROBATE COMMISSIONER 478.266.2 RSMo

**THIS PAGE CONTAINS PRIVATE AND CONFIDENTIAL INFORMATION THAT
WILL NOT BE MADE PUBLIC.**

Full legal name, and any name by which you have been previously known:

Date of birth:

Social Security number:

Residence address:

Residence telephone:

Office address:

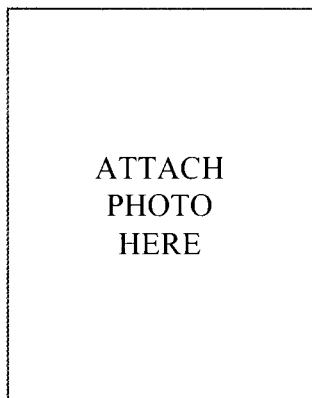
Office telephone:

Cellular telephone:

Facsimile number:

E-mail:

**RESPONSES TO THESE QUESTIONS WILL BE MADE PUBLIC
IF THE APPLICANT IS SELECTED**



NAME: _____

1. State your present principal occupation:
2. Answer the following:
 - (a) Are you at least 30 years of age?
 - (b) How long have you been a citizen of the United States?
 - (c) How long have you been a resident of St. Louis County?
 - (d) How long have you been a qualified voter of Missouri?
3. For each jurisdiction in which you are or have been licensed to practice, state:
 - (a) The name of the jurisdiction:
 - (b) The date you were admitted to that bar and, if applicable, ceased to be a member of that bar; and
 - (c) Your bar number.
4. State the name and address of each post-high school educational institutions you have attended, together with the dates and any degree received:
5. List each position of employment you have held, beginning with your earliest, including non-legal employment, and for each state;
 - (a) The name and address of the employer;
 - (b) The position(s) you held;
 - (c) The dates of employment;

- (d) Whether the employment was full, part-time, or seasonal; and
- (e) The reason(s) the employment ceased.
6. If you have served as a judge or commissioner, identify up to five significant cases over which you presided to completion. Set forth the style, cause number, date and name and current address of the primary attorneys participating in each case, identifying the party each attorney represented. Indicate whether bench or jury tried and give a one to three sentence description of each case and its outcome.
 7. List up to ten cases which you have tried as either first or second chair. Set forth the style, cause number, date, court and judge, and identify who you represented, whether you were first or second chair, and the name and address of opposing counsel. Indicate whether each case was bench or jury tried and provide a one to three sentence description of each case and its outcome.
 8. List up to ten appeals or writs before appellate courts which you have briefed or argued. Set forth the style, cause number, date, and court, and identify who you represented, whether you briefed, argued or both, and the name and address of opposing counsel. Provide a one to three sentence description of each case and its outcome.
 9. Have you ever been convicted of a misdemeanor or felony?
If yes, provide details, including the style of the case, cause number, name of the jurisdiction, and date of conviction.
 10. Have you ever been a party to any litigation, other than as guardian ad litem, plaintiff ad litem or defendant ad litem?
If yes, identify the style of the case, cause number, name of the jurisdiction and the approximate year in which such litigation was commenced and in which it was terminated, and provide a one to three sentence description of the case and its outcome.
 11. Have you ever been investigated, disciplined or cited for breach of ethics or professional conduct by a court, bar association, or any office or committee thereof?
If yes, provide details.
 12. Have you ever been held in contempt of court?
If yes, provide details.
 13. If you are or were a member of the Judiciary of the State of Missouri, please state:
(a) Whether an order of reprimand, removal, retirement, suspension or other disciplinary action has ever been entered against you by the Supreme Court of Missouri for breach of the Code of Judicial Conduct or the Canons of Judicial Conduct?

If yes, state the nature of such breach, the date discipline was imposed and the exact nature and duration of the discipline imposed.

(b) Whether a reprimand or admonishment has ever been entered against you by the Commission on Retirement, Removal and Discipline for any of the causes specified in Rule 12.07 of the Supreme Court Rules Governing the Judiciary? If yes, provide details including date the order was entered, the date of your consent, and a description of the conduct you were ordered to cease and desist.

(c) Whether, to your knowledge, you have been a subject of a complaint and investigation by the Commission on Retirement, Removal and Discipline, which did not result in any action by the Commission? If yes, provide details.

14. List all bar associations and other professional societies, of which you are a member, with any offices held and dates.

15. Describe your community activities, including any organizations, not listed above, with which you are affiliated.

16. Do you now hold or have you ever held any elective or appointive public office or position?
If yes, provide details.

17. Provide the branches and dates of (a) military service, or (b) other public service, not otherwise covered in this application. If discharged from the military, was the discharge other than honorable?

18. List any professional articles or books which have been published or any special recognition or award of a professional nature which you have received.

19. Furnish the name, address, telephone number, and email address of up to five individuals, who are not judges, as references with respect to your judicial qualifications.

20. Set forth any additional information that demonstrates the quality of your legal work or which you believe to be relevant.

Authorization

By my signature to this application, I authorize: (1) the Twenty-First Judicial Circuit by its employees to obtain relevant information, including but not limited to documents, records and files with respect to my police or disciplinary records, and (2) the Twenty-First Judicial Circuit and its employees to obtain additional relevant information regarding my qualifications as well as the accuracy of my responses to the questions on this application, with the understanding that the information described in (1) above is available only to the members of the Twenty-First Judicial Circuit.

I hereby certify that all my statements as made above are correct and that if I am appointed to the office, I will accept the appointment, qualify, and promptly enter upon the performance of the duties of that office.

Applicant Signature: _____

Printed name: _____

Date: _____