

Legal Careers

Assistant United States Attorney

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Hiring Organization

USAO Central District of Illinois

Location:

318 S. 6th Street
Springfield, IL 62701 - United States

Application Deadline:

Friday, December 27, 2024

About the Office

If you are looking for an exciting and challenging career, this is the position for you! The mission of the Department of Justice is to uphold the rule of law, keep our country safe, and protect civil rights. You will be part of a dedicated team helping to enforce Federal criminal and civil laws that protect life, liberty and the property of citizens.

This announcement will be used to fill two positions in Rock Island, IL.

These positions are open until filled; however, first round consideration will be given to applications submitted by February 29, 2024, 11:59pm Central Time. Applicant lists will be reviewed approximately every 30 days.

As the federal agency whose mission is to ensure the fair and impartial administration of justice for all Americans, the Department of Justice is committed to fostering a diverse and inclusive work environment. To build and retain a workforce that reflects the diverse experiences and perspectives of the American people, we welcome applicants from the many communities, identities, races, ethnicities, backgrounds, abilities, religions, and cultures of the United States who share our commitment to public service.

Job Description

The U. S. Attorney's Office for the Central District of Illinois currently has **two (2)** Assistant United States Attorney positions available in the Criminal Division, Rock Island Branch Office. The attorneys selected will be part of a dedicated team assisting in the enforcement and

prosecution of federal criminal laws. The primary assignment for these attorneys will include the prosecution of a wide arrange of criminal matters involving firearms, drug trafficking, gangs, immigration, counterfeiting, child exploitation, explosives, violent crimes, and white collar/economic crimes.

Responsibilities will increase and assignments will become more complex as your training and experience progress.

Type of Position: All initial attorney appointments to the Department of Justice are made on a 14-month (temporary) basis pending favorable adjudication of a background investigation.

Telework Eligibility: The AUSA positions have been identified as being eligible for telework at the agency's discretion in accordance with established policies.

Qualifications

Required Qualifications: Applicants must have at least **one year (three years is preferred)** of post-JD legal or other relevant experience, and possess superior oral and written communication skills as well as strong interpersonal skills, exhibit good judgment and function with minimal guidance in a highly demanding environment.

Proof of active bar membership (any U.S. jurisdiction) and J.D. degree is required.

United States citizenship is required.

Preferred Qualifications: Strong advocacy skills, academic credentials, superior legal research and writing skills, quick analytical ability to accurately and precisely articulate critical case-related issues, good interpersonal skills, the ability to work in a supportive and professional team environment with client agencies, support staff, and other attorneys, and sound legal and ethical judgment.

Application Process

You must provide a complete Application Package which includes:

- Required -Your resume showing relevant experience and dates of employment (include day/month/year). (cover letter optional).
- Required -List of references.
- Required - A legal writing sample (5-10 pages).
- Required -Copy of bar membership, in good standing.
- Required -Copy of official transcripts, both Undergraduate and Law School, confirming J.D. degree.

See the full vacancy announcement and apply online at: <https://www.usajobs.gov/GetJob/ViewDetails/772791400>

Salary

Salary Information: Assistant United States Attorney's pay is administratively determined based, in part, on the number of years of professional attorney experience. The range of basic pay is **\$62,107 to \$162,447**, plus locality. (**Locality Pay Percentage for Rock Island: 18.66%**).

Number of Positions

2

Travel

Occasional travel outside the district may be required. Travel within the district will be required.

Relocation Expenses

No

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of race, color, religion, national origin, sex -including gender identity, sexual orientation, or pregnancy status -or because of age (over 40), physical or mental disability, protected genetic information, parental status, marital status, political affiliation, or any other non-merit based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full [EEO Statement](#).

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with

targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of [DPOCs](#).

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of

nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that their retirement was due to a permanent service-connected disability or that they were transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

USAO Residency Requirement: Assistant United States Attorneys must reside in the district to which appointed or within 25 miles thereof. See 28 U.S.C. 545 for district specific information.

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This and other vacancy announcements can be found under [Attorney Vacancies](#) and [Volunteer Legal Internships](#). The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Updated January 29, 2024



U.S. Department of Justice

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